

REQUEST FOR PROPOSAL (RFP) for Cellular Data Plans/Air Cards

470 #

Library Name: North Chicago Public Library

BEN: 135303

The purpose of this Request for Proposal (RFP) is to solicit proposals to establish a contract for cellular data plans/air cards at sites listed below. The goods and services requested in these documents are part of the E-Rate filings for the North Chicago Public Library beginning in the 2024 funding year. The vendor must provide their E-Rate Service Provider Identification Number (SPIN) number on proposal in order to be eligible for consideration.

Specifications

North Chicago Public Library reserves the right to adjust quantities to meet the needs of the library. North Chicago Public Library is seeking Cellular Data Plans/Air Cards for wireless internet service on devices for their library bookmobile and/or mobile outreach programs and key staff. 47 U.S.C. § 254(c)(1)(A) requires the Commission, in designating supported services to consider the extent to which services are essential to education, public health, or public safety.

Site	Quantity	Minimum/Maximum Capacity	Description
North Chicago Public Library Bookmobile	2 +/-	4Gbps/6Gbps	Hotspot device(s) to check-in and check-out books for library patrons and to register residents into their system for library cards.

Pricing

- Each proposal shall provide a separate section listing all costs associated with the proposal separated out by Monthly Recurring costs and Maintenance/Insurance costs if they are distinct from the monthly recurring costs.
- All cost proposals must reflect any available governmental unit discounts.
- While price will be the most heavily weighted factor in our evaluation of the bids, the library reserves the right to award the proposal to the best-qualified vendor.

Questions

No informational meetings or building visits will be scheduled. Any questions related to the technical aspects of this document should be directed to Louis Carlile, Director at erate2022@ncplibrary.org no later than **2 pm on November 30, 2023**. Answers to any written questions or any additional information, revisions, or clarifications to the RFP will be provided in the form of an addendum to be posted with the FCC Form 470 on the Universal Service (E-Rate) website. It is the sole responsibility of the Service Provider to check for any addenda that may be issued.

Proposal Delivery

The NCPL the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid.

Bids should be e-mailed to the office of Louis Carlile, Director at erate2022@ncplibrary.org by 2 pm on January 4, 2024.